



Indira Gandhi Delhi Technical University for Women

(Formerly Indira Gandhi Institute of Technology)

Kashmere Gate, Delhi-110006

**Schedule for Ph.D Interviews and admission counseling for
admission to Ph.D. Program Even Semester Jan 2020**

Program	Date	Timing	Venue
Ph.D interview (MAE Dept.)	7 th January, 2020	9:30 AM	*MAE Department
Ph.D interview (ECE Dept.)	7 th January, 2020	10:30 AM	*Conference Room, Administrative Block
Ph.D interview (ASH Dept.) (Physics)	7 th January, 2020	9:30 AM	*Conference Room, Administrative Block
Ph.D interview (CSE/IT Dept.)	8 th January, 2020	9:30 AM	Seminar Room and Conference Room, Administrative Block
Ph.D Counseling	14 th January, 2020	9:30 AM	Seminar Room and Conference Room, Administrative Block

**Note: Document verification will be done in Seminar Room, Administrative Block.*

Instructions to Applicants appearing for interview

1. All applicants shortlisted for interviews are required to report at 09:30 am as per the schedule and venue mentioned above.
2. The applicants shall not be allowed to sit in the interview without original documents.
3. Document verification shall not be done after 10:30 am.
4. In case an applicant fails to fulfil the eligibility criteria for admission to Ph.D Programme as per the Admission Brochure, Even Semester Jan. 2020 of IGDTUW, she may not be allowed to appear in the interview.

Documents required at the time of interview for Ph D Program:

1. Two copies of the Printout of PDF application form generated at the time of applying, duly signed by the applicant along with two passport size photographs.
2. Receipt of application fee of Rs. 1000/- paid by the applicant.
3. Original & Self attested copy of Identity Proof (Passport / Aadhar card / Driving license/Voter ID/ PAN card).
4. Original and self attested copy of GATE Score card / JRF scorecard/ NET scorecard (whichever is applicable).
5. Original and self attested copy of Mark sheets and Degree of class 12th, UG and PG examination.

In case of result awaited applicants, original and self attested copy of the pre- final year/semester (whichever applicable) would be required.

6. Original and self attested copy of class 10th certificate/ Mark-sheet in support of Date of Birth.
7. Proof of CGPA/FGPA conversion to Percentage (if applicable).
8. Original and self attested copy of Caste/ Category certificate at Annexure "A" (for the reserved categories only) issued by one of the following authorities of competent jurisdiction:
 - a. District Magistrate/ Additional District Magistrate/ Deputy Collector/ 1st Class Stipendiary Magistrate/ Commissioner City Magistrate (not below the rank of 1st class stipendiary Magistrate)/ Executive Magistrate/ Extra Assistant.
 - b. Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.
 - c. Revenue Officer not below the rank of Tehsildar.
 - d. Administrator/ Secretary to Administration/ Development Officer. (Lakshadweep and Minicoy Islands)

9. The original certificate and self-attested copy for the reserved category, if other than the General Category. For candidate belonging to OBC-Non Creamy Layer will be required to submit the Certificate issued on or later than 1st April 2019.
10. Work Experience Certificate in case of Part Time applicants
11. In case of **Part-Time Ph.D Applicants No Objection Certificate** from the Employer in original (Annexure "C"). No applicant would be allowed to appear for the interview without the Work Experience Certificate and No Objection Certificate in original.
12. Affidavit (In case of change of name after marriage).
13. Certificate of Financial Assistance(if Applicable)
14. Applicants are required to fill in the Check List as given in Annexure-B & attach it on top of their documents.

Annexure “A”
CERTIFICATE OF CASTE

(to be submitted by Scheduled Castes/Scheduled Tribes candidates only)

Certified that Ms. _____,

Daughter of Shri _____,

resident of _____, District _____, is a member of
the Scheduled Castes/Tribes and belongs to _____
caste/tribe which has been recognized as a Scheduled Caste/Tribe vide notification
No. _____ dated _____ issued by
Government of _____ (State).

Date

Seal

Signature of the Revenue Officer of the District concerned,

not below the rank of Tehsildar.

Annexure- “B”

CHECKLIST

No.	Tick	Particulars
1.		Date of Birth Certificate or the High School (class X) Certificate with Date of Birth.
2.		An Affidavit in case of change of name(after marriage)
3.		SC/ST certificate (if applicable). As per the format attached in instructions to applicants at (Annexure “A”)
4.		The original certificate and self-attested copy for the reserved category, if other than the General Category. For candidate belonging to OBC-Non Creamy Layer will be required to submit the Certificate issued on or later than 1 st April 2019
5.		Copies of degrees, Marks/Grade sheets of all the examination passed.
6.		GATE SCORE CARD / JRF/NET CERTIFICATE
7.		Print out of application form duly signed by candidate
8.		Original & Self attested copy id proof Aadhar Card/Driving License/Voter ID/Pan Card
9.		Work Experience Certificate for Part-Time Applicants
10.		NO Objection Certificate from the employer (For Part Time Applicants) at Annexure “C”
11.		Receipt of Application fee

Applicant’s Signatures

Member, Document Verification Team

Ph.D Admission Coordinator

Annexure-C

FORMAT FOR EMPLOYER'S NO OBJECTION CERTIFICATE

(to be issued on the Letter Head of the Employer)

This is to certify that Ms. _____
D/o. _____ working
as _____ in the department
of _____ from _____
to _____ is an employee of our department/organization.
Her total work experience is _____ Years and _____ Months. We
have no objection to her joining in Ph.D (Part-Time) Degree course. She will
be relieved from her duties as per the requirements of her Degree
Programme.

Signature
(Head of Institution)